



St Paul's Childcare

NAPPY CHANGING POLICY

Written in conjunction with NMS 10

St Paul's Childcare will follow this policy, review it annually and update it as required.

The Person in Charge (Leader) of St Paul's Childcare will ensure that every member of staff understands this policy.

St Paul's Childcare will ensure that parents and carers are aware of this policy. We will ensure this policy is available to all via:

- *St Paul's Childcare website
- *The entrance of the childcare setting
- *St Paul's C/W Primary School website

The policy may be requested from Reception at St Paul's C/W Primary School

Policy last updated – September 2020

Next policy update due – September 2021

REVIEWED BY

Name	Signature	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
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Nappy Changing Policy

Aim

St Paul's Childcare aims to ensure that no child is excluded from attending the childcare provision who may, for any reason, not yet be toilet trained and who may still wear nappies or equivalent. St Paul's Childcare aims to work with adults/carers towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate.

St Paul's Childcare see toilet training as a self-care skill that children should have the opportunity to learn with the full support and non-judgmental concern of adults.

The Rights of the Child

Ensuring that the St Paul's Playgroup supports children with their physical needs is an essential part of respecting the Rights of the Child as stated in the United Nations Convention on the Rights of the Child, specifically:

Article 2: The Convention applies to everyone whatever their race, religion, abilities, whatever they think or say and whatever type of family they come from.

Article 12: Children have the right to say what they think should happen, when adults are making decisions that affect them, and to have their opinions taken into account.

Article 16: Children have a right to privacy. The law should protect them from attacks against their way of life, their good name, their families and their homes.

Article 27: Children have a right to a standard of living that is good enough to meet their physical and mental needs.

Code of Practice

If a child attending St Paul's Childcare is not yet toilet trained and continues to be in a nappy, St Paul's Childcare will:

- ensure suitable changing facilities which are kept hygienically clean at all times.
- change the child's nappy at regular intervals and at any other times when the child has soiled or wet nappy.

- ensure all staff are familiar with our hygiene procedures and carry out these when changing nappies.
- ensure only employed staff change children's nappies (not students or individuals on work experience).
- ensure nappy changing is a relaxed and positive experience for the child.
- ensure staff never turn their back or leave the child unattended during nappy changing.

Procedures

Prepare the Area

- Gather changing items including a clean nappy, wipes and other supplies
- Put on a new set of gloves and apron

Change the Child

- Support the child onto the changing mat.
- Remove child's nappy and place in a plastic bag.
- Clean and dry the child using the appropriate products such as wipes or warm water, as agreed with the parent/carer.
- The parent/carer should supply their own nappy cream labelled with the child's name. St Paul's childcare will only apply cream on request or in agreement with the parent/carer. A new set of gloves will be used to apply the cream.
- Put on a clean nappy. The child may need a new set of clothes as well (spare clothes to be supplied by the parent).
- Support the child off the changing mat.

Promote Good Hygiene

- Allow/ support child in hand washing before they return to the room.
- Dispose of nappy in the appropriate bin.

- Double bag any wet/soiled clothes for parents to take home.
- Dispose of apron and gloves in the appropriate bin.
- Wash down the mat with anti-bacterial spray and paper towel so that it is ready for the next child.
- Wash hands thoroughly.
- Store all materials. Restock the cupboard/shelves if necessary.

Communicating

- Record the nappy change on the child's daily sheet that is taken home.

Safeguarding Procedures

St Paul's Childcare will care for the child in a warm and respectful manner at all times. The child will be treated with privacy and dignity.

In order to protect themselves and their own vulnerability staff will inform a colleague when changing a child's nappy or clothing.

Whilst carrying out nappy changing staff should report any unusual behaviour / incident as soon as possible, following the safeguarding policy/procedure.

Signature:

Date:

Date of review: